

January 6th, 2025

Monday
4 P.M.
Twp. Bldg.

Reorganization Meeting

Meeting was called to order by Chairman, Ed Whitebread, with the Pledge of Allegiance.

Roll: Present – Supervisor Whitebread, Supervisor Bednar, Supervisor Whitebread and Solicitor DeLuca.

Supervisor Whitebread asked for a motion to vacant all offices and appoint Solicitor DeLuca temporary Chairman. Motion was made by Supervisor Bednar, 2nd by Supervisor Kubasek. On the vote, 3 I's.

Temp Chairman DeLuca asked for a nomination for the Chairman. Supervisor Kubasek made a motion to appoint Ed Whitebread as Chairman. Temp Chairman DeLuca asked for any other nominees for Chairman. There was none presented. The motion was 2nd by Supervisor Bednar. On the vote, 3 I's. Temp Chairman DeLuca asked for a motion to close nominations for Chairman. Supervisor Kubasek made a motion, 2nd by Supervisor Bednar. On the vote, 3 I's.

Chairman DeLuca asked for a nomination of the Vice-Chairman. Supervisor Whitebread made a motion to appoint Supervisor Kubasek as Vice-Chairman. Chairman DeLuca asked for any other nominees for Vice-Chairman. There was none presented. The motion was 2nd by Supervisor Whitebread. On the vote, 3 I's. Chairman DeLuca asked for a motion to close nominations for Vice-Chairman. Supervisor Bednar made a motion, 2nd by Supervisor Whitebread. On the vote 3 I's.

Chairman DeLuca asked for a nomination of the Secretary / Treasurer. Supervisor Bednar made a motion to appoint Ed Whitebread as Secretary / Treasurer. Chairman DeLuca asked for any other nominees for Secretary / Treasurer. There was none presented. The motion was 2nd by Supervisor Kubasek. On the vote, 3 I's.

At this time, Chairman DeLuca presented the 2025 Board of Supervisors for Conyngham Township.

The Board discussed employee raises for 2025. Part time DPW employees will be raised from \$16.00 to \$16.50. Snow Removal / Heavy Equipment will be raised from \$16.00 to \$17.00. Office Clerk will be raised from \$12.00 to \$14.00

Also discussed was a raise for the tax collector. This position is paid 5% of tax collected. It was agreed to raise the pay to 7%. This raise will not go into effect until a new term of office. This will be in 2026.

The 2025 Tax Levy, Appointments, Compensation and General Information were read. A motion was made by Supervisor Whitebread to approve, pass, ratify and or authorize the 2025 Tax Levy, Appointments, Compensation and General Information as read, 2nd by Supervisor Kubasek. On the vote, 3 I's with an abstain from Supervisor Whitebread on the vote for office clerk and tax collector pay due to a conflict of interest due to family relations hold these positions.

A Copy of the Tax Levy, Appointments, Compensation and General Information is attached to these minutes:

See Next Page

Reorganization Meeting

January 6th, 2025

<p>Municipal Building 10 Pond Hill Road Mocanaqua, Pa. 18655</p> <p>Phone: (570)542-2411 Fax: (570)542-2412</p> <p>conynghamtwp@pa.metrocast.net</p> <p>Township Supervisors:</p> <p><u>Chairman</u> Ed Whitebread <u>Vice-Chairman</u> Thomas Kubasek <u>Supervisor</u> Scott Bednar</p> <p>Administration:</p> <p><u>Secretary/Treasurer</u> Ed Whitebread</p> <p><u>Sewer Authority Chairman</u> Eric Kubasek</p> <p><u>Sewage Enforcement Officer</u> William Brior</p> <p><u>Solicitor</u> Atty. Vito DeLuca</p> <p><u>EMA Coordinator</u> Sandra Walp</p> <p><u>Playground Committee Chairman</u> Layla Evina</p> <p><u>Tax Collector</u> Sandra Walp</p>	<p style="text-align: center;">2025 Tax Levy</p> <table border="0"> <tr> <td>Realty Transfer Tax</td> <td>1%</td> </tr> <tr> <td>Earned Income Tax</td> <td>1%</td> </tr> <tr> <td>Occupational Privilege Tax</td> <td>\$10.00</td> </tr> <tr> <td>Real Estate Tax</td> <td>1.877 of a Mil on all property. This total includes 1.496 for General purposes and .381 for Sinking Fund Tax (Mocanaqua) \$18.50 on all improved town property (Wapwallopen) \$15.00 on all improved town property</td> </tr> <tr> <td>Fire Hydrant Tax</td> <td>Mocanaqua Street Light</td> </tr> <tr> <td>Street Light Tax (Mocanaqua)</td> <td>Flat Rate of: \$62.00 Improved Property \$32.00 Garage \$16.00 Un-improved Property</td> </tr> </table> <p style="text-align: center;">Appointments & Compensation</p> <table border="0"> <tr> <td>Secretary/Treasurer</td> <td>Ed Whitebread @ \$7000/yr.</td> </tr> <tr> <td>Solicitor</td> <td>Vito DeLuca @ \$5000/yr. retainer</td> </tr> <tr> <td>Office Clerk</td> <td>\$14.00 per hrs. / 50.00 a Week to handle WEB</td> </tr> <tr> <td>Depository</td> <td>First Keystone Bank – General Fund Highway aid / Capital Reserve. Peoples Bank – all other accounts.</td> </tr> <tr> <td>Permits Officer</td> <td>BHW Construction Consultation @ per fee schedule</td> </tr> <tr> <td>EMA Coordinator</td> <td>Sandra Walp</td> </tr> <tr> <td>Sewage Enforcement Officer</td> <td>William Brior @ fee schedule</td> </tr> <tr> <td>Alternate Sewage Officer</td> <td>Robert Fugate @ fee schedule</td> </tr> <tr> <td>Chairman of Vacancy Board</td> <td>Barry Verchimak @ no compensation</td> </tr> <tr> <td>Engineer</td> <td>No Appointment, as needed</td> </tr> <tr> <td>Code Officer</td> <td>BHW Construction Consultation @ fee schedule</td> </tr> <tr> <td>Sewer Authority – 6yr. Term</td> <td>Eric Kubasek</td> </tr> <tr> <td>Part-Time Employee (DPW)</td> <td>\$16.50 per hour</td> </tr> <tr> <td>Snow Removal / Heavy Equipment</td> <td>\$17.00 per hour</td> </tr> <tr> <td>Supervisor Labor Rate</td> <td>\$15.00 per hour</td> </tr> <tr> <td>Holidays</td> <td>Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Day, New Years.</td> </tr> </table> <p style="text-align: center;">General</p> <p>Municipal Building, 2nd Wednesday of month @ 7 PM 10 Pond Hill Road .70 cents per mile with prior board approval</p>	Realty Transfer Tax	1%	Earned Income Tax	1%	Occupational Privilege Tax	\$10.00	Real Estate Tax	1.877 of a Mil on all property. This total includes 1.496 for General purposes and .381 for Sinking Fund Tax (Mocanaqua) \$18.50 on all improved town property (Wapwallopen) \$15.00 on all improved town property	Fire Hydrant Tax	Mocanaqua Street Light	Street Light Tax (Mocanaqua)	Flat Rate of: \$62.00 Improved Property \$32.00 Garage \$16.00 Un-improved Property	Secretary/Treasurer	Ed Whitebread @ \$7000/yr.	Solicitor	Vito DeLuca @ \$5000/yr. retainer	Office Clerk	\$14.00 per hrs. / 50.00 a Week to handle WEB	Depository	First Keystone Bank – General Fund Highway aid / Capital Reserve. Peoples Bank – all other accounts.	Permits Officer	BHW Construction Consultation @ per fee schedule	EMA Coordinator	Sandra Walp	Sewage Enforcement Officer	William Brior @ fee schedule	Alternate Sewage Officer	Robert Fugate @ fee schedule	Chairman of Vacancy Board	Barry Verchimak @ no compensation	Engineer	No Appointment, as needed	Code Officer	BHW Construction Consultation @ fee schedule	Sewer Authority – 6yr. Term	Eric Kubasek	Part-Time Employee (DPW)	\$16.50 per hour	Snow Removal / Heavy Equipment	\$17.00 per hour	Supervisor Labor Rate	\$15.00 per hour	Holidays	Memorial Day, 4 th of July, Labor Day, Thanksgiving Day, Christmas Day, New Years.
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Adjourn the Reorganization Meeting and organize for a Regular Township Meeting

Motion by: Thomas Kubasek, second by: Scott Bednar to approve, pass, ratify and or authorize the above: Bednar Yes, Kubasek Yes, Whitebread Yes with an abstain on the vote to raise Office Clerk and Tax Collector pay due to a conflict of interest, due to family relations hold these positions..

I certify that the foregoing is a true and correct copy of the Resolution adopted at a meeting of the Conyngham Township Board of Supervisors

Held on:
Date: January 6th, 2025

Secretary